**Paris Public Library**

**Board of Trustees**

**July 10, 2017**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President George Griffin. In attendance were Karen Earlywine, Roxanne Michels, Ginny English Evie Gill, Bruce Young and Librarian Teresa Pennington. Absent were Trustees Cherie Lehman and Susan Punzelt.

**Minutes of Previous Meeting:** MOTION: English, second by Young to approve as written. Motion carried.

**Committee Reports:**

**\*Finance:** MOTION: Michels, second by Earlywine to approve finance report. Motion carried.

**\*Book:** Librarian Pennington noted that USA Today has been renewed and the 2016 ILCS was set. MOTION: Michels, second by Young to approve book committee report. Motion carried.

**\*House:** Librarian Pennington stated that the roof leaked on June 15. A lower level window was broken after hours. Repairs are underway. The water fountain sprung a leak and was repaired by @Plumbing. We are waiting on an estimate for the plaster work needed after the air conditioner installation.

**Librarian’s Report**: Pennington reported that the children’s programs were well attended. Unfortunately, the Nature Center and Children’s museum had limits on participation which created problems for groups wanting to attend. The Wabash Valley Herpetological Society had 79 in attendance. Librarian Pennington stated that the computer problems have been solved and all are now working. MOTION: Young, second Earlywine to approve statistics report. Motion carried.

\***Friends:** No report.

**Old Business:** Pennington shared a new procedure notebook that lists duties of staff members for future reference. Gill reported that an electronic sign would cost $15,000 - $20,000. Discussion followed and has been tabled.

**New Business:** Librarian Pennington reported that the FY2018 Illinois Public Library Per Capita and Equalization Grants has new requirements for the library and the trustees. The grant application is due in January. It was noted that the library has not yet received the grant for the current year.

**Miscellaneous:**  None.

Meeting adjourned at 5:01 p.m. Next meeting is Monday, September 11, 2017.

Respectfully submitted,

Evie Gill, Secy.