**Paris Public Library**

**Board of Trustees**

**April 11, 2022**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:31 p.m. by President George Griffin. Garver, Gill, Griffin, Gross, Lehman, Michels, Pennington, – present. Earlywine, Punzelt & Young – absent.

**Minutes of Previous Meeting:** MOTION: Gross, second by Lehman to approve minutes from March 14, 2022 meeting. Motion carried.

**Correspondence, communications, and public comments:** A thank you from the Shirley Edwards family was read. Beulah Wonsey brought a card and gift basket to celebrate National Library Week.

**Committee Reports:**

**\*Finance:** Pennington reported nothing unusual this month for finances. MOTION: Michels, second by Gill to accept finance report. Motion carried.

The budget committee met earlier and presented the proposed budget. The board discussed the application and/or elimination of late fees. MOTION: Garver, second by Michels to approve the 2022-2023 budget with the removal of late fees. Motion carried.

**\*Book:** None

**\*House:** Southeast downspout was repaired; no leaks but older stains on children’s room ceiling. A general contractor will be contacted.

**Librarian’s Report**: Librarian Pennington reported that statistics are up overall. Heritage Quest is very popular. Both Paris Head Start Classes visited the library in March for a tour and stories. Senior Bingo had a full house with 15 in attendance. There was a Facebook post concerning behavior/language from 2 male juveniles visiting the library. The domain email is switching from Google to MS. Meeting rooms were used 17 times. Librarian Pennington completed 2022 FOIA training as designated FOIA officer. According to IL Attorney General, board members are to retake the OMA training at the beginning of each term (3Yr). Librarian Pennington announced February 2, 2023, as her official retirement date. A committee will be formed to search for her replacement. MOTION: Lehman, second by Gross to accept Librarian’s report. Motion carried.

\***Friends:** The Friends are in transition at this time.

**Old Business: None**

**New Business:** The board reviewed an updated FOIA form and policy. MOTION: Michels, second by Gross to approve the FOIA Policy as presented. Motion carried. The current officers agreed to serve the new fiscal year. MOTION: Garver, second by Lehman to retain current slate of officers. Motion carried.

**Miscellaneous:**  Upcoming Illinois Libraries Present Programs: April-Nick Offerman (Parks & Recreation)

Meeting adjourned at 5:12 p.m. Next scheduled meeting is Monday, May 9th, 2022.

Respectfully submitted,

Evie Gill, Secy.